

We are Beams

**Minutes of the
24th Annual General Meeting**

Held on
Friday 2nd October 2020 at 12.30pm
Via Video Conference
Allsworth Court, 40 St David's Road, Hextable, Kent BR8 7RJ

TRUSTEES PRESENT: Garry Ratcliffe (Chair) Rosie Neale (Vice Chair), Andy Garrett (Treasurer) Jason Jarvis , Terri Cox ,Neil Johnston , Joanna Burton

Katrina Adams (Company Secretary/Head of Charity) taking Minutes.

IN ATTENDANCE

Beams Staff - Victoria Davis, Tracey Riley , Tracy Whitehead , Greg MacQueen and Tracey Sams

Jean Akister, Mike Lloyd

1 **Welcome : Garry** welcomed everybody to the meeting and asked the Trustees present to introduce themselves

2 **Apologies: David Mote (Trustee)**

3 **Minutes:**
The Minutes of the Meeting held on Friday 4th October 2019 were:
i) accepted as a true and accurate record and
ii) signed virtually by Garry Ratcliffe
iii) Matters Arising: None

4 **Re-election of Trustees**
Katrina said that Andy Garrett & Jason Jarvis retired this year on rotation. Both confirmed that they are willing to be re-elected. Terri proposed that Andy be elected, seconded by Neil. Rosie proposed that Jason be re-elected, seconded by Jo. All AGREED.

5 **Directors Report**
Garry spoke of the work of Beams and the important role the Charity has in the lives of those it supports. He spoke of the Boards pride in the way the staff had responded to the Covid pandemic and still delivered valuable service to our families. Garry conveyed the boards thanks to the staff, managers and all the volunteers who had supported us this year.
Garry also paid tribute to Sue Gordon Direct Payments Administrator who died from Covid in April 2020. She was a much-loved member of the team and the staff had felt her loss very deeply. A memorial plaque for Sue has been erected in the garden.

5	<p>Head Of Charity Report Katrina reported on the events of the current year and how that had affected the work of the Charity.</p> <p>Finance Report: Katrina reported that:</p> <ul style="list-style-type: none"> • Income for the year 2019/20 was £1548996 (an increase of 13% from the previous year) • Expenditure had been £1529110 (an increase of 8.5% than the previous year) • We had a net surplus of £19876 which was added to the Charity reserves <p><u>Adoption of Accounts</u> Jason recommended the adopted Accounts to the Meeting, seconded by Neil All AGREED.</p> <p><u>Adoption of Auditors:</u> Andy proposed that Kreston Reeves be adopted as our Auditors for the year 2020/21, seconded by Rosie. All AGREED.</p>
6	<p>Any other business</p> <p>Michael Lloyd spoke of the help that he had been given by the Family Advice team. He said their support had been superb. He offered his time to support the charity as a volunteer.</p>
7	<p>Closing Remarks Garry thanked all those who had attended for their support of the Charity. He thanked the trustees for their continued work and support.</p> <p>Meeting closed at 1.05pm</p>