

## Job Description



**Job Title:** Family Support Worker (Short Breaks)

**Responsible to:** Short Breaks Manager (Activities)

**Grade:** 0hrs Contract

### **Main purpose of job:**

Your role will be supporting disabled children/young people in a short break environment, enabling each young person to fully participate in activities of their choice, providing support as needed for personal care and personal development and encouraging them to take part in social activities in the community. Ideally you would need to drive for this role and have business class on your insurance. Or be able to drive our work vehicles as young people need picking up and taken back to their homes.

You will be working 1:1 with a young person within Allsworth Court or out in the community. You will need to complete a family support form on each occasion you work with the young person, information needs to be accurate and signed by parent/carer.

### **Main duties and responsibilities:**

- To be a support worker on a one to one basis.
- To familiarise yourself with young people individual needs ensuring you read all support plans and other information.
- To support the physical and emotional care needs of the young person, including help with toileting, eating and administration of medication if needed.
- To safeguard young people in your care.
- To fully interact with young people and be sensitive to their needs.
- To communicate with parent/carers effectively around the needs of the young person.
- To complete a report at the end of each session ensure accuracy and that it is signed by parent/carer. Various methods can be used to support you (Dictaphone, computer and picture exchange communication.)
- To abide by all health and safety notices and take appropriate actions as required.
- To adhere to and defend the right of confidentiality for young people. Parents and fellow workers.
- To attend training as required.

## We are Beams

### Person Specification:

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The following outlines the Essential criteria for this post.

Applicants should describe in their application how they meet these criteria.

	<b>CRITERIA</b>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"><li>• Experience of working with children/young people.</li><li>• Experience of working with children/young people who have disabilities and emotional and behavioural problems.</li></ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"><li>• Ability to organise, plan and take responsibility.</li><li>• Ability to motivate children/young people by aiding and guiding them in their self-development.</li><li>• Ability to listen and respond both responsibly and appropriately, with sensitivity.</li><li>• Ability to communicate clearly and effectively, both with colleagues and children/young people, verbally and in writing.</li></ul>
<b>PERSONAL QUALITIES</b>	<ul style="list-style-type: none"><li>• The ability to empathise with others.</li><li>• A good sense of humour, initiative, integrity &amp; honesty.</li><li>• Energetic, enthusiastic and reliable.</li></ul>
<b>OTHER</b>	<ul style="list-style-type: none"><li>• Fulfil the requirements of an 'Enhanced DBS Disclosure'.</li><li>• To be able to drive (business class on insurance desirable.)</li><li>• Flexible working</li></ul>